


**URBANA SCHOOL DISTRICT #116  
BUSINESS OFFICE MEMO**

TO: Dr. Preston L. Williams, Jr.

FROM: Carol Baker  
Director of Business & Financial Services 

DATE: June 7, 2013

RE: Tentative Budget 2013-14

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The Board packet contains a tentative budget for the District for the 2013-14 (fiscal year starting July 1, 2013 and ending June 30, 2014).

The following are dates for developing and adopting the 2013-14 District budget:

- |                    |   |
|--------------------|---|
| June 18, 2013      | Adopting of tentative budget. The Board needs a tentative Budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document. |
| September 3, 2013  | Public Hearing on the 2013-14 budget. Board Study Session concerning budget.  |
| September 17, 2013 | Board approval of final 2013-14 budget.   |

Agenda #12.03  
June 19, 2012  
Adult Education Budget



Urbana Adult Education  
FY13 Tentative Budget  
June 19, 2012

<b>Urbana Adult Education</b> <b>FY13 Estimated Revenues</b>
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1.	Illinois Community College Board		
	Adult Education and Literacy Section		
	Federal Basic Adult Education	187,270	
	State Basic Adult Education	192,544	
	State Public Assistance Education	104,701	
	State Performance	153,817	
	Federal English Literacy/Civics	83,885	
	Total I.C.C.B.	722,217	
2.	Illinois State Board of Education		
	T.A.O.E.P.		188,963
	Truants' Alternative and Optional Education Program - Provides funding for services to at-risk youth at elementary, middle school, high school, and Storefront Academy levels.		
3.	Workforce Investment Act - W.I.A.		
	Title I Youth		60,709
4.	Champaign Unit 4 Schools		
	Storefront Academy Referrals		2,500
5.	Urbana School District 116		
	Storefront Academy Referrals		92,000
6.	Community Education		
	Tuition & Book Fees		35,000
7.	United Way (funding letter received)		40,000
8.	Lincoln's Challenge		
	Provides Lincoln's Challenge cadets with basic literacy and reading improvement.		36,424
9.	Eliminate the Digital Divide		
	A grant from the Illinois Department of Commerce and Economic Opportunity to provide basic computer skills training.		54,926
10.	U of I Housing & Dining Workforce Education Contract		4,538
11.	Parkland Project R.E.A.D.		5,000
12.	Certified Nurse Assistant Class Fees		4,700
13.	Earnings on Investments		150
14.	Contributions		500
15.	Test Proctoring		200
	Total Revenue FY13		1,247,827

<b>Urbana Adult Education FY13 Budgeted Expenditures</b>
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Salaries	895,216	
Employee Benefits	246,704	
Purchased Services	73,310	
Supplies and Materials	23,102	
Capital Outlay	<u>8,652</u>	
Total Expenditures FY13		<u>1,246,984</u>
Revenue over Expenses		843

Urbana Adult Education  
May 14, 2013 through June 7, 2013

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
5/15/13	5/15 Regular Payroll	30,466.87
5/29/13	5/29 Regular Payroll	32,823.66

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

5/31/13 290.00

Attached computer generated check reports:

Checks 1230 - 1238, June Bills	<u>23,913.53</u>
Total Accounts Payable	24,203.53
Total Payroll	<u>63,290.53</u>
Grand Total	87,494.06

The preceding list of Accounts Payable in the amount of \$24,203.53 is approved by the Board of Education, Urbana School District 116 on June 18, 2013.

The Payroll in the amount of 63,290.53 is approved by the Board of Education, Urbana School District 116 on June 18, 2013.

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*President*

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*Secretary*

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*Director of Business and Financial Services*

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT					CHECK	
	NUMBER	DESCRIPTION		NUMBER	NUMBER				NUMBER	
ANDERSON, ARLENE	Balloons & Flow	Altrusa Graduation, reimbursement for balloons & flowers	84.94	0	92E000	0000	4000	35	000000	1230
AT&T	217337498705	Phone	27.24	0	92E000	2540	3430	35	381342	1231
BUCK, MARGARET	Jostens	Altrusa Graduation Cap & Gown refund, 1 @ \$16; cash given to Jostens	16.00	0	92E000	0000	4000	35	000000	1232
CDS LEASING	June	June copier lease #5/60	104.09	0	92E000	1310	3240	35	010000	1233
CDS LEASING	June	June copier lease #5/60	69.39	0	92E000	1310	3240	35	030000	1233
CDS LEASING	June	June copier lease #5/60	57.83	0	92E000	1310	3240	35	040000	1233
CDS LEASING	June	June copier lease #5/60	11.57	0	92E000	2320	3240	35	010000	1233
CDS LEASING	June	June copier lease #5/60	7.71	0	92E000	2320	3240	35	030000	1233
CDS LEASING	June	June copier lease #5/60	6.41	0	92E000	2320	3240	35	040000	1233
GORDON, DAVID	Jostens	Altrusa Graduation Cap & Gown refund, 1 @ \$16, cash given to Jostens	16.00	0	92E000	0000	4000	35	000000	1234
LANGENDORF, SHERI	Jostens	Altrusa Graduation Cap & Gown refund, 2 @ \$16, cash given to Jostens	32.00	0	92E000	0000	4000	35	000000	1235
LANGENDORF, SHERI	Ink Cartridge	Altrusa Graduation, reimbursement for ink cartridge to print pictures	36.94	0	92E000	0000	4000	35	000000	1235
LANGENDORF, SHERI	Food/Gift cards	Altrusa Graduation, Refreshment supplies 218.95; student musician gift cards 4 @ \$20	298.95	0	92E000	0000	4000	35	000000	1235
URBANA SCHOOL DISTRICT #116	IMRF 5/15	IMRF 5/15	1,677.35	0	92L000	4540	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	FICA 5/15	FICA 5/15	1,358.11	0	92L000	4570	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	Medicare 5/15	Medicare 5/15	339.06	0	92L000	4580	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	IMRF 5/30	IMRF 5/30	1,612.20	0	92L000	4540	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	FICA 5/30	FICA 5/30	1,443.82	0	92L000	4570	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	Medicare 5/30	Medicare 5/30	433.16	0	92L000	4580	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	Loan payment	Loan payment, June, 2013	10,000.00	0	92L000	4340	0000	00	000000	1237
URBANA SCHOOL DISTRICT #116	Utility Charges	Electricity	722.02	0	92E000	2540	3960	35	381342	1237
URBANA SCHOOL DISTRICT #116	Utility Charges	Natural Gas	682.48	0	92E000	2540	3950	35	381342	1237
URBANA SCHOOL DISTRICT #116	Utility Charges	Water/Sewage	265.35	0	92E000	2540	3710	35	381342	1237
URBANA SCHOOL DISTRICT #116	A&R Mechanical	AC/furnace unit in basement APL/computer hallway	1,393.06	0	92E000	2540	3230	35	381342	1237
URBANA SCHOOL DISTRICT #116	Davis-Houk, Inc	Toilet leak-back building men's	274.31	0	92E000	2540	3230	35	381342	1237
URBANA SCHOOL DISTRICT #116	Krut's Electric	Light repair downstairs hallway from ramp	562.00	0	92E000	2540	3230	35	381342	1237
URBANA SCHOOL DISTRICT #116	Adv. Wayne Cain	Roofing/leaks; 2/26, 4/8, 4/19	1,211.00	0	92E000	2540	3230	35	381342	1237
URBANA SCHOOL DISTRICT #116	Phone April	Phone April	111.64	0	92E000	2540	3430	35	381342	1237
URBANA SCHOOL DISTRICT #116	Warehouse	Jumbo clips, 11x17 paper	10.17	0	92E000	1310	4110	35	010000	1237
URBANA SCHOOL DISTRICT #116	Warehouse	Jumbo clips, 11x17 paper	6.78	0	92E000	1310	4110	35	030000	1237
URBANA SCHOOL DISTRICT #116	Warehouse	Jumbo clips, 11x17 paper	5.66	0	92E000	1310	4110	35	040000	1237
URBANA SCHOOL DISTRICT #116	EBA Adcock	EBA David Adcock	60.41	0	92E000	2320	2290	35	381342	1237

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT		CHECK
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER
URBANA SCHOOL DISTRICT #116	EBA Adcock	EBA David Adcock	562.41	0	92E000 2320 2290 36 130000	1237
URBANA SCHOOL DISTRICT #116	P-card1	Stamps	82.80	0	92E000 2320 3410 35 010000	1237
URBANA SCHOOL DISTRICT #116	P-card1	Stamps	55.20	0	92E000 2320 3410 35 030000	1237
URBANA SCHOOL DISTRICT #116	P-card1	Stamps	46.00	0	92E000 2320 3410 35 040000	1237
URBANA SCHOOL DISTRICT #116	Pcard2	IACEA meeting 4/25 lodging	34.78	0	92E000 2210 3320 35 010000	1237
URBANA SCHOOL DISTRICT #116	Pcard2	IACEA meeting 4/25 lodging	23.18	0	92E000 2210 3320 35 030000	1237
URBANA SCHOOL DISTRICT #116	Pcard2	IACEA meeting 4/25 lodging	19.32	0	92E000 2210 3320 35 040000	1237
URBANA SCHOOL DISTRICT #116	Pcard3	WIA incentives, 10 gift cards for follow-up contact	100.00	0	92E000 1333 4120 35 684421	1237
WILLIAMS, JACQUELINE	Cab fare reimb	Reimburse for cab fare for Donja Hart & family to attend graduation at UHS	18.08	0	92E000 1333 4120 35 684421	1238
WILLIAMS, JACQUELINE	Mileage	May mileage thru 6/4	34.11	0	92E000 1333 3320 35 684421	1238
Totals for checks			23,913.53			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	16,863.70	0.00	7,049.83	23,913.53
***	Fund Summary Totals ***	16,863.70	0.00	7,049.83	23,913.53

\*\*\*\*\* End of report \*\*\*\*\*




Urbana School District 116 - Urbana Adult Education  
 Imprest Disbursements Report  
 For Month Ended May 31, 2013

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Balance from April 30 Report	4,000.00
Bank Transfer 5/31 from Accounts Payable to Replenish Account	290.00
Available Balance	4,290.00
May Disbursements	<u>290.00</u>
Bank Reconciliation Figure, May 31, 2013	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
1331	<i>Void</i>			
1332	Jostens	92E000-1333-4120-35-684421	15.00	WIA Student Graduation Announcements
1333	Sherrika Ellison	92E000-0000-3000-35-000000	200.00	Graduation Vocalist/Accomp
1334	Willie McGee	92E000-0000-3000-35-000000	<u>75.00</u>	Graduation Photographer
			<u>290.00</u>	

URBANA SCHOOL DISTRICT # 116  
BUSINESS OFFICE MEMO

TO: Dr. Preston L. Williams, Jr.  
FROM: Carol Baker  
Director of Business & Financial Services   
DATE: June 5, 2013  
RE: Renewal of ARAMARK Food Service Contract for 2013-14

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Attached you will find a request by ARAMARK for an increase in the rates for our food service management contract for the 2013-14 school year. They are requesting an overall estimated increase of 2.5 % in our contract. This is the fourth renewal of our contract with ARAMARK, which was bid out in 2009.

I recommend board approval to continue the ARAMARK food service management contract for 2013-14.

May 28, 2012



The attached Contract Renewal Agreement for Food Management Services set forth the per meal prices for the 2012-2013 School Year and the 2013-2014 School Year, along with the percentage increase in the per meal prices over such period. The increase in per meal rates is directly correlated to the increase in the Consumer Price index ("CPI") as determined by the U.S. Department of Labor and as specifically identified in the Invitation for Bid and Contract for Nonprofit School Food Service. Such rate increase is needed to address the increases in ARAMARK's food and supply costs over the past year, which costs have increased more than the applicable CPI rate. In addition, ARAMARK expects its food and supply costs to continue to increase over the remainder of the 2012-2013 School Year, and to increase even further during the 2013-2014 School Year. USDA Economic Research Service projects that the inflation rate for All Food will continue to rise 3 to 4% in 2013.

In addition to the CPI increase, ARAMARK is entitled, per ISBE's guidance, to seek up to an additional \$.06 per reimbursable lunch and up to an additional \$.06 per reimbursable breakfast as a result of ISBE's response to the USDA's Final Rule on Nutrition Standards. ARAMARK is willing to forego the \$.06 increase for breakfast even though we anticipate that our breakfast costs will increase as a result of the Final Rule, given that the government is not reimbursing School Food Authorities like the District for the increased breakfast costs and that as such, any increased fee to ARAMARK would reduce the District's return. However, it is critical that ARAMARK receive the full amount of the contractually permitted CPI increase and the additional \$.06 per reimbursable lunch in light of inflationary increases in ARAMARK's costs and increases associated with implementation of the Final Rule. As you know, ISBE has approved reimbursing the District an additional \$.06 for reimbursable lunches so the additional \$.06 to ARAMARK will be budget neutral to the District.

The information set forth below provides additional information on ARAMARK's actual and anticipated increased costs as a result of the Final Rule.

- The requirement for  $\geq 50\%$  of all grain offerings to be whole grain-rich at breakfast and the gradual increase in overall whole grain-rich offerings at lunch to meet the SY 2014 goal of 100% whole grain-rich products will increase menu cost. The chart below shows the cost difference for converting common grain offerings to whole grain-rich versions.
- Because it is necessary to drive student meal participation, it is important to include meat/meat alternates on breakfast menus, however, the meat/meat alternate will not count toward a component contribution at breakfast. This could result in an average increased cost each time a meat/meat alternate is included on a weekly menu.

- Menus currently offer ½ cup fresh fruit and ½ cup juice daily but USDA's requirement to limit juice to ≤50% of total fruit offerings for week will require us to either allow students to take 1 cup or more of fruit at each meal OR to limit juice offerings to no more than 2 days/week at breakfast and lunch. This will drive up overall menu costs assuming that 50% of students will take 1 cup of fruit instead of ½ cup.
- We expect that food manufacturers will continue to push out higher costs to consumers throughout 2013/2014 as they move forward with additional product reformulations for the industry.
- We experienced higher than anticipated food cost increases this school year as a result of a number of factors:
  - Higher than expected inflation rates of critical food categories such as dairy, poultry and beef this past year
  - Significant declines in student meal participation were experienced in fall, 2012 due to the negative reaction to regulatory requirement for whole grain products and smaller portion sizes; attempts to recapture students' interest in recent flexibility on restrictions of bread and meat portion sizes allowed us to increase portions which also increased food costs (see page 3 for cost comparison of ½ peanut butter and jelly sandwich compared to whole sandwich)
  - as manufacturers struggled to reformulate products to meet the new regulatory requirements, we experienced higher than expected rates of cost increases since May, 2012 (see samples of entrée costs on page 3?)
  - Initial commodity utilization at start of SY 2012 was low due to new portion size restrictions that did not allow use of existing commodity products such as 8 cut chicken
  - new regulatory guidance issued April 27, 2012 caused additional menu changes with associated increases in food costs (i.e. the change in counting bread and meats across a week limited portion sizes and forced menu planners to offer more expensive items to meet calorie minimums)

Stephanie Romic  
Regional District Manager

FOOD COST COMPARISON AS A RESULT OF THE FINAL RULE



SY 2012-2013 Requirements	Cost	SY 2013-2014 Requirements	Cost	Cost Difference
<b>SAMPLE OF ITEMS CONVERTED TO WHOLE GRAIN-RICH</b>				
French Toast	\$0.29	Whole Grain French Toast	\$0.42	\$0.13
Pancakes	\$0.11	Whole Grain Pancakes	\$0.14	\$0.03
Cinnamon Roll	\$0.17	Whole Grain Cinnamon Roll	\$0.18	\$0.01
Wraps	\$0.07	Whole Grain Wraps	\$0.10	\$0.03
Animal Crackers	\$0.08	Whole Grain Animal Crackers	\$0.10	\$0.03
Other Crackers	\$0.14	Whole Grain Crackers	\$0.16	\$0.02
Pancake Wrapped Sausage	\$0.27	Whole Grain Wrapped Sausage	\$0.38	\$0.12
Bread	\$0.05	Whole Grain Bread	\$0.06	\$0.01
<b>AVERAGE</b>	<b>\$0.15</b>		<b>\$0.19</b>	<b>\$0.04</b>

**FRUIT PORTION SIZES CHANGED TO LIMIT JUICE TO <50% OF TOTAL OFFERINGS**

*Canned Fruit Selections*

Applesauce, 1/2 cup portion	\$0.20	1 cup portion	\$0.41	\$0.20
Apricots, 1/2 cup portion	\$0.42	1 cup portion	\$0.84	\$0.42
Fruit Cocktail, 1/2 cup portion	\$0.41	1 cup portion	\$0.81	\$0.41
Peaches, 1/2 cup portion	\$0.31	1 cup portion	\$0.62	\$0.31
Pears, 1/2 cup portion	\$0.39	1 cup portion	\$0.78	\$0.39
Pineapple, 1/2 cup portion	\$0.39	1 cup portion	\$0.78	\$0.39
<b>AVERAGE</b>	<b>\$0.35</b>		<b>\$0.71</b>	<b>\$0.36</b>

*Fresh Fruit Selections*

Apple, 1/2 cup portion	\$0.14	1 cup portion	\$0.29	\$0.14
Banana, 1/2 cup portion	\$0.19	1 cup portion	\$0.39	\$0.19
Grapes, 1/2 cup portion	\$0.39	1 cup portion	\$0.78	\$0.39
Melon, 1/2 cup portion	\$0.16	1 cup portion	\$0.32	\$0.16
Orange, 1/2 cup portion	\$0.12	1 cup portion	\$0.24	\$0.12
<b>AVERAGE</b>	<b>\$0.20</b>		<b>\$0.40</b>	<b>\$0.20</b>

**CHANGES IN COST OF POPULAR ENTREES**

	COST PRIOR TO 7/12	CHANGES	CURRENT COST	Difference
Hamburger/Bun	\$0.39	Smaller Burger/WG Bun	\$0.45	\$0.06
Hot Dog/Bun	\$0.23	Hot Dog/WG Bun	\$0.29	\$0.06
Pizza	\$0.34	Pizza WG Crust	\$0.35	\$0.02
Taco w/rice	\$0.46	Taco on WG Shell, brown rice	\$0.59	\$0.13
Ham Sandwich/Bread	\$0.46	Ham sandwich/WG Bread	\$0.59	\$0.12
<b>AVERAGE</b>	<b>\$0.31</b>		<b>\$0.38</b>	<b>\$0.07</b>
½ PNB Sandwich	\$0.23	Whole PNB Sandwich	\$0.42	\$0.19

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Date of Original Contract August 1, 2009
Year of Renewal (Check) <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input checked="" type="radio"/> 4

**Contract Renewal Agreement for  
Food Management Services  
Nonprofit Food Service Program**

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning August 1, 2013, and ending July 31, 2014. The terms and conditions of the original contract are applicable to the contract renewal. Upon acceptance, this document shall constitute the contract renewal between the Food Service Management Company (FSMC) and the School Food Authority.

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE QUOTED AS IF NO USDA  
COMMODITIES WILL BE RECEIVED

	2012-2013 Rate	2013-2014 Rate**	Percentage Increase***
1. Reimbursable Breakfasts	1. 1.5401	1. 1.5788	1. 2.50%
2. Reimbursable Breakfasts—Meal Rate Fee	2. 0.0000	2. 0.0000	2. XXXXXXXX
3. Reimbursable Lunches*	3. 2.4678	3. 2.5294	3. 2.50%
4. Reimbursable Lunches—Meal Rate Fee	4. 0.0000	4. 0.0000	4. XXXXXXXX
5. Management Fee per School Meal (Breakfasts and Lunches)	5. 0.0000	5. 0.0000	5. 2.50%
6. A la Carte Equivalents Fee*	6. 2.4678	6. 2.5294	6. 2.50%
7. Reimbursable Supper	7. 2.6554	7. 2.7217	7. 2.50%
8. After-School Snacks, AM & PM	8. 0.7434	8. 0.7619	8. 2.50%
9. Reimbursable Summer Breakfasts	9. 1.5401	9. 1.5788	9. 2.50%
10. Reimbursable Summer Lunches	10. 2.4678	10. 2.5294	10. 2.50%

\*Rates must be the same.

\*\*Rates must not be rounded up. Do not exceed four decimal places.

\*\*\*Percentage increase must not exceed the allowable increase established in the original contract.

ARAMARK EDUCATIONAL SERVICES, LLC

Food Service Management Company

1101 Market Street

Street Address

Philadelphia

City

PA

State

19107

Zip Code

By submission of this proposed renewal agreement, the FSMC certifies that, in the event they receive a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable current program regulations. This agreement shall not exceed one year.

Authorized Signature

RVP  
Title

5.23.13  
Date

**Acceptance of Contract Renewal Agreement**

Urbana School District #116

School Food Authority

09010116022

Agreement Number

Authorized Signature

Title

Date

This form may not be revised without permission from the Illinois State Board of Education Nutrition Programs Division.  
Updated 1/23/13

**FOOD-BASED MEAL PATTERN CONTRACT AMENDMENT**

**URBANA SCHOOL DISTRICT #116  
AND  
ARAMARK EDUCATIONAL SERVICES, LLC**

THIS AMENDMENT to an Invitation for Bid and Contract, is entered into by and between Urbana School District #116 ("SFA") and ARAMARK Educational Services, LLC ("Contractor") (collectively, the "Parties", and each, a "Party").

WITNESSETH:

WHEREAS, the SFA and Contractor entered into a certain Invitation for Bid and Contract dated August 1, 2009, (the Invitation for Bid and Contract, as amended by any renewals prior to the effective date of this Amendment, are hereinafter referred to as the "Contract"), whereby the Contractor manages and operates the SFA's food service program in Urbana, Illinois;

WHEREAS, the Parties are required to amend the aforesaid Contract in order to comply with the federal regulatory requirements regarding the Food-Based Meal Pattern requirements and nutrition standards outlined in the Code of Federal Regulations, 7 C.F.R. Parts 210 and 220; and

WHEREAS, both Parties wish to amend the Contract,

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the Parties hereto agree the following language shall be incorporated into the applicable sections of the Contract and shall supersede all related existing terms.

**FOOD SERVICE MANAGEMENT COMPANY/VENDOR RESPONSIBILITIES**

The Contractor shall ensure all reimbursable meals meet the Food-Based Meal Pattern and nutrition standards as required by the United States Department of Agriculture (USDA) per Attachment 1. Reimbursable meals must adhere to all calorie ranges and meet the nutrition standards for the National School Lunch, School Breakfast, and/or summer meals programs, as applicable.

**TERMS AND TERMINATION (Lunch)**

- Beginning with the 2013–2014 Contract Term, a flat meal rate fee shall be implemented in the amount of \$0.06 per reimbursable lunch. The meal rate fee has been justified by a detailed written financial analysis and comparative menu analysis based on the Food-Based Meal Pattern requirements, provided to the SFA by the Contractor. In Contract Terms subsequent to the 2013–2014 Contract Term, if applicable, the meal rate fee shall not be subject to any of the fixed meal rate and fixed management fee adjustment terms contained in the Contract.

Implementation of a meal rate fee is conditional upon the Contractor providing reimbursable meals that meet the Food-Based Meal Pattern and nutrition standards as required by the USDA. In the event the reimbursable meals do not meet the Food-Based Meal Pattern and nutrition standards, as determined by the Illinois State Board of Education, the USDA, or any other governmental or government-appointed entity with monitoring authority, the Contractor shall reimburse the SFA in the amount equal to the sum of all meal rate fees paid to the Contractor from the date of implementation of the meal rate fee through the date of such determination. The meal rate fee may be subsequently reinstated at the discretion of the SFA at such time as the reimbursable meals are determined to be in compliance with the Food-Based Meal Pattern and nutrition standards. The meal rate fee shall not be retroactive at any time.

This Amendment is effective on August 1, 2013, and all terms contained herein shall be binding for the Term of the Contract, including all subsequent renewals, if applicable, unless amended. Except as otherwise specifically set forth in this Amendment, all other terms and provisions of the Contract shall remain the same and continue in full force and effect. The Parties agree that upon the effective date of this Amendment, it shall become a binding and integral part of the Contract.

Each Party represents and warrants to the other Party that this Amendment has been duly authorized, executed and delivered by and on behalf of each such Party, and constitutes the legal, valid and binding agreement of said Party.

IN WITNESS WHEREOF, the Parties have entered into this Amendment as of the day and year set forth below.

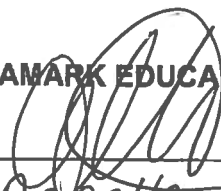
**URBANA SCHOOL DISTRICT #116**

By: \_\_\_\_\_ Date

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

**ARAMARK EDUCATIONAL SERVICES, LLC**

By:  \_\_\_\_\_ Date 5/23/13

Name (printed): Annette C. Heng

Title: RVP



## Nutrition Standards in the National School Lunch and School Breakfast Programs—Jan. 2012

Meal Pattern	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5 <sup>a</sup>	Grades 6-8 <sup>a</sup>	Grades 9-12 <sup>a</sup>	Grades K-5	Grades 6-8	Grades 9-12
	Amount of Food <sup>b</sup> Per Week (Minimum Per Day)					
Fruits (cups) <sup>c,d</sup>	5 (1) <sup>e</sup>	5 (1) <sup>e</sup>	5 (1) <sup>e</sup>	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) <sup>c,d</sup>	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green	0	0	0	½	½	½
Red/Orange <sup>f</sup>	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) <sup>f</sup>	0	0	0	½	½	½
Starchy <sup>f</sup>	0	0	0	½	½	½
Other <sup>g</sup>	0	0	0	½	½	¾
Additional Veg to Reach Total <sup>h</sup>	0	0	0	1	1	1½
Grains (oz eq) <sup>i</sup>	7-10 (1) <sup>j</sup>	8-10 (1) <sup>j</sup>	9-10 (1) <sup>j</sup>	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	0 <sup>k</sup>	0 <sup>k</sup>	0 <sup>k</sup>	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) <sup>l</sup>	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
<b>Other Specifications: Daily Amount Based on the Average for a 5-Day Week</b>						
Min-max calories (kcal) <sup>m,n,o</sup>	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) <sup>n,o</sup>	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) <sup>n,p</sup>	< 430	≤ 470	≤ 500	≤ 640	≤ 710	≤ 740
Trans fat <sup>n,o</sup>	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.					

- <sup>a</sup>In the SBP, the above age-grade groups are required beginning July 1, 2013 (SY 2013-14). In SY 2012-2013 only, schools may continue to use the meal pattern for grades K-12 (see § 220.23).
- <sup>b</sup>Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ¼ cup.
- <sup>c</sup>One quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- <sup>d</sup>For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups as defined in §210.10(c)(2)(iii).
- <sup>e</sup>The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).
- <sup>f</sup>Larger amounts of these vegetables may be served.
- <sup>g</sup>This category consists of "Other vegetables" as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, "Other vegetables" requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- <sup>h</sup>Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- <sup>i</sup>At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
- <sup>j</sup>In the SBP, the grain ranges must be offered beginning July 1, 2013 (SY 2013-2014).
- <sup>k</sup>There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
- <sup>l</sup>Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).
- <sup>m</sup>The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- <sup>n</sup>Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- <sup>o</sup>In the SBP, calories and trans fat specifications take effect beginning July 1, 2013 (SY 2013-2014).
- <sup>p</sup>Final sodium specifications are to be reached by SY 2022-2023 or July 1, 2022. Intermediate sodium specifications are established for SY 2014-2015 and 2017-2018. See required intermediate specifications in § 210.10(f)(3) for lunches and § 220.8(f)(3) for breakfast.

## Implementation Timeline for Final Rule—Jan. 2012

New Requirements	Implementation (School Year) for NSLP (L) and SBP (B)						
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2022/23
<b>Fruits Component</b>							
• Offer fruit daily	L						
• Fruit quantity increase to 5 cups/week (minimum 1 cup/day)			B				
<b>Vegetables Component</b>							
• Offer vegetables subgroups weekly	L						
<b>Grains Component</b>							
• Half of grains must be whole grain-rich	L	B					
• All grains must be whole-grain rich			L, B				
• Offer weekly grains ranges	L	B					
<b>Meats/Meat Alternates Component</b>							
• Offer weekly meats/meat alternates ranges (daily min.)	L						
<b>Milk Component</b>							
• Offer only fat-free (unflavored or flavored) and low-fat (unflavored) milk	L, B						
<b>Dietary Specifications (to be met on average over a week)</b>							
• Calorie ranges	L	B					
• Saturated fat limit (no change)	L, B						
• Sodium Targets <ul style="list-style-type: none"> <li>○ Target 1</li> <li>○ Target 2</li> <li>○ Final target</li> </ul>			L, B			L, B	L, B
• Zero grams of <u>trans</u> fat per portion	L	B					
<b>Menu Planning</b>							
• A single FBMP approach	L	B					
<b>Age-Grade Groups</b>							
• Establish age/grade groups: K-5, 6-8, 9-12	L	B					
<b>Offer vs. Serve</b>							
• Reimbursable meals must contain a fruit or vegetable (1/2 cup minimum)	L		B				
<b>Monitoring</b>							
• 3-year adm. review cycle		L, B					
• Conduct weighted nutrient analysis on 1 week of menus	L	B					

Food and Nutrition Service, United States Department of Agriculture

**RESOLUTION AUTHORIZING AND DIRECTING THE SALE OR DISPOSAL OF  
PERSONAL PROPERTY IN ACCORDANCE WITH 105 ILCS 5/10-22.8**

**WHEREAS**, the Board of Education of Urbana School District No. 116, Champaign County, Illinois (hereinafter District) currently owns certain personal property consisting of Miscellaneous Equipment previously used by the District (See Exhibit A) (Hereinafter equipment); and

**WHEREAS**, the District hereby determines and declares that the aforementioned equipment are no longer needed for school purposes; and

**WHEREAS**, the District wishes to cause the aforementioned equipment to be disposed of or sold at public or private sale in accordance with the provisions of 105 ILCS 5/10-22.8.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Urbana School District No.116, Champaign County, Illinois, as follows:

**Section 1.** The preamble recitals of this Resolution are hereby adopted as if fully set forth herein.

**Section 2.** The District finds and declares that the personal property consisting of Exhibit A previously used by the District are no longer needed for school purposes and are hereby declared to be surplus personal property.

**Section 3.** The District hereby authorizes and directs its Superintendent to cause the aforementioned equipment to be sold on AS IS and WITH ALL FAULTS basis and in accordance with the provisions of 105 ILCS 5/10-22.8 and this Resolution. The Superintendent is hereby expressly authorized to sell or otherwise cause the removal and disposition of any equipment upon terms deemed appropriate to the Superintendent, so that the complete disposition of the equipment is conducted in a timely manner. All such sale(s) shall, in addition, be commemorated by agreements and/or additional documentation, including releases of liability and waiver of warranties, in form approved by District's attorneys.

**Section 4.** The District hereby authorizes and directs its Superintendent to execute all documents necessary to accomplish the purposes of this Resolution, provided that all such documents are approved by District's attorneys.

**Section 5.** This Resolution shall be in full force and effect immediately upon its passage.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote:

AYES: \_\_\_\_\_  
NAYES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

BOARD OF EDUCATION OF  
URBANA SCHOOL DISTRICT NO. 116,  
CHAMPAIGN COUNTY, ILLINOIS

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

## **Exhibit A**

Miscellaneous UMS textbooks

Large and small scoreboard and record boards from UHS gym

TELEPHONE (217) 356-0596  
FAX (217) 356-6049

MAILING ADDRESS  
P.O. BOX NO. 76  
CHAMPAIGN, IL 61824-0076

**ENGLISH BROTHERS COMPANY**  
**GENERAL CONTRACTORS**

807 NORTH NEIL STREET  
CHAMPAIGN, ILLINOIS 61820

May 20, 2013

To: Urbana School District # 116  
Regarding: Urbana High School/ Middle School  
Southwest Outdoor Academic/Athletics Complex

Architect: IGW Architecture

Contractor: English Brothers Company

**Extended Warranty of Running Track**

English Brothers Company warrants the running track per the requirements of the construction documents on the above noted project for a period of 7 years commencing on June 6<sup>th</sup>, 2012 thru June 6<sup>th</sup> 2019. This extended warranty covers the materials and workmanship of the aggregate base, asphalt paving, rubber track surface and striping. Should a failure occur as a result of a deficiency in our workmanship or materials, English Brothers Company will repair at no expense to the school district.

This extended warranty excludes damages as a result of, abuse, vandalism, use beyond the design intent, design errors, natural fading of striping due to weather and use, vehicular traffic beyond lightweight maintenance vehicles, exposure to heavy concentrated loads.

English Brothers Company



Michael E. Hynds  
President

# Urbana School District #116

## Facilities Services Memorandum

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**To:** Preston Williams, Superintendent

**CC:** Board of Education,  
Carol Baker, Administrative Director  
Business

**From:** Ota Dossett, Administrative Director  
**Facilities Services**

**Date:** 6/10/2013

**Re:** Approval of Warrantee Extension of Running Track Urbana High School

---

The contractors warrantee on all construction work is for a one year period after completion date. The other warrantee in place is a manufacture's warrantee which is often longer for a specified time. For example the rubber surface on the running track is 3 years.

The running track in the Southwest Sports Complex had a possible issue identified on the south east corner of the track because of tire marks left by the 2 ton truck applying the rubber surface. To validate that there is an actual issue about a 30 foot section of the track would have to be excavated and if a problem exists then repaired at no cost to the district. If no problem existed then we would have to pay for the excavation and repair.

The difficulty is once the track is opened to investigate, the potential will be present develop problems, freeze thaw, in the transition areas between the current track and the repaired area of the track which was replaced. The other difficulties are the track would have to be closed; large equipment would have to be brought into this already finished area, including trucks, asphalt machines and rollers. The potential for other damages to all these finished areas are high.

This extended warrantee gives us 7 year addition years instead of the original 1 year. Since one year has gone by with no issues identified during that time, this would be a total of 6 years additional warrantee. This also allows the track to remain open and protects the finished areas of the Southwest complex.

*June 10, 2013*

Engineers, architects, the contractors and administrators have met over the past year to determine the best overall solution. The administrative staff, engineers and architects recommendation is to accept the extended warrantee of 7 years offered by English Brothers construction in lieu of a repair investigation on the Southwest Complex running track.



*June 10, 2013*

Attached: English Brothers Extended Warranty Letter

# Urbana School District #116

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## Facilities Services Memorandum

**To:** Preston Williams, Superintendent

**CC:** Board of Education,  
Carol Baker, Administrative Director  
Business

**From:** Ota Dossett, Administrative Director

**Facilities Services**

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*June 13, 2013*

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*June 13, 2013*

Attached: English Brothers Extended Warranty Letter