



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, April 15, 2014

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

*President Dimit called the meeting to order at 7:30 p.m.*

### **2.0 ROLL CALL**

Members Present: John H. Dimit, President  
Benita Rollins-Gay, Vice-President (7:38 p.m.)  
Ruth Ann Fisher, Secretary  
Elaine Gehrmann, Board Member  
Peggy Patten, Board Member  
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent  
Jennifer Ivory-Tatum, Deputy Superintendent  
Todd Taylor, Asst Supt of Student Services  
Gayle Jeffries, Asst Supt of Human Resources  
Carol Baker, Chief Financial Officer  
Ota Dossett, Director of Facility Services

Absent: Brenda Carter, Board Member

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

*Member Patten moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.*

7.0 COMMENDATIONS/RECOGNITIONS

8.0 POLICY REVIEW

9.0 COMMUNICATIONS

10.0 REPORTS

10.01 Urbana High School Commencement Update

Matt Stark, UHS Principal provided an update about the 2014 Commencement. 2014 Commencement will take place Saturday, May 31, 2014 at 11:00 a.m. on the football field.

11.0 ACTION ITEMS (Consent)

*Member Patten moved to approve the following consent action items, seconded by Member Poulosky. On a roll call vote, all members present voted "aye." Absent: B.Carter*

11.01 Minutes

March 18, 2014, Business Meeting  
April 1, 2014, Special Meeting (Public Hearing)  
April 1, 2014, Study Session

11.02 March Bills/Checks

Education Fund Bills	\$ 901,062.84
Operations & Maintenance Fund Bills	\$ 158,262.26
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 21,662.81
Capital Project Working Cash Bonds	\$ 26,531.16
UIAC Fund	\$ 0.00
School Facility Occupation Tax	\$ 5,266.85
Facility Sales Tax Projects	\$ 0.00
Capital Projects – Debt Certif.	\$ 60,805.00
TORT	\$ 41,334.19
Life Safety Levy	\$ 4,647.50
Payroll	\$ 3,379,168.66
Adult Education	\$ 76,443.44

11.03 Interfund Loans - None

- 11.04 Personnel Items**  
Approval of various personnel items were requested.
- 11.05 Appointment of School Treasurer**  
Approval to appoint Michael Cain as school treasurer for the 2014-2015 school year at a salary of \$5,200, was requested.
- 11.06 Approval to Extend the Sanitary Hauling and Recycling Contract**  
Carol Baker, Director of Business, recommended the Board accept a 1year extension for sanitary hauling and recycling contract with Allied Waste Services.
- 11.07 Cleaning Contract Renewal (2014-2015)**  
Ota Dossett, Director of Facilities Services, recommended the renewal of current cleaning contract for \$1,085,249.00 with Environmental Service Solutions.
- 11.08 Renewal of IHSA Membership**  
Approval was requested to renew the Illinois High School Association Membership.
- 11.09 Appointment of School Auditor**  
Approval was requested to appoint BKD, LLP as auditors for the 2014-2015 audit, fee of \$42,000. There will also be a \$2,300 fee for the Illinois Community College Board Adult Education and Literacy Grant audit.
- 11.10 2014 Summer School Dates**  
Approval of the 2014 Summer School dates, June 9 - July 3, 2014, was requested
- 11.11 Transportation Contract**  
Carol Baker, Chief Financial Officer, requested approval of the transportation bid.

**12.0 ACTION ITEMS (individual) - None**

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT'S REPORT**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

***Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.***

***President Dimit declared the meeting adjourned at 7:58 p.m.***

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President

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Secretary



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

**STUDY SESSION MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, May 6, 2014

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

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Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

*President Dimit called the meeting to order at 7:34 p.m.*

### **2.0 ROLL CALL**

Present: John H. Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Board Member  
Elaine Gehrmann, Board Member  
Peggy Patten, Board Member  
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent  
Jennifer Ivory-Tatum, Deputy Superintendent  
Todd Taylor, Asst Supt of Student Services  
Gayle Jeffries, Asst Supt of Human Resources  
Carol Baker, Chief Financial Officer  
Ota Dossett, Director of Facility Services

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

## 6.0 APPROVAL OF AGENDA

*Member Carter moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.*

## 7.0 COMMENDATIONS AND RECOGNITIONS

### 7.01 Social Justice Class Recognition

The Board of Education recognized the following for winning the 2014 American Educational Research Association (AERA) Leadership for Social Justice SIG Bridge People Award: Rachel Moyer – UHS Teacher, Dr. Anjale Welton – UIUC Professor, Jonathan Hamilton, Priya Goel and Tiffany Harris – graduate students, Joe Wiemelt – former UHS Principal, Dir. Of Equity/Bilingual programs and graduate student, Kami Smith, Karla Altamirano, Aqeedah Byndum, Elizabeth Coffman-Mackey, Devonne Luster and Tierra Williams – UHS students.

### 7.02 Grant Presentation

The SPLASH program was awarded a grant from the Community Foundation of East Central Illinois, in the amount of \$20,000. Joan Dixon, Community Foundation of East Central Illinois, presented a check to the District.

## 8.0 ADMINISTRATIVE BRIEFINGS AND REPORTS

### 8.01 Annual Library Report

Deb Newell, Librarian, Thomas Paine Elementary School, gave the annual library report to the Board of Education.

## 9.0 POLICY REVIEW

## 10.0 STUDY TOPICS

### 10.01 2014 Summer Projects Request

Ota Dossett, Director of Facility Services, presented the 2014 Summer projects that will be up for approval as item #11.02.

### 10.02 Facilities Committee Report

Ota Dossett, Director of Facility Services and Riley Glerum, IGW Architects, I presented ideas and recommendations of the Facilities Committee. The Board of Education discussed sample project timelines and decision making flow charts.

## 11.0 ACTION ITEMS (consent)

*Member Poulosky moved to approve the following consent action items, seconded by Member Carter. On a roll call vote, all members present voted "aye."*

### 11.01 Personnel Items

Approval of various personnel items was requested.

### 11.02 Approval of 2014 Summer Facilities Working Cash Projects

Ota Dossett, Director of Facility Services, requested approval of the 2014 Summer facilities working cash projects as presented in item #10.01.

**12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**13.0 SUPERINTENDENT'S REPORT**

**14.0 BOARD'S REPORT**

**15.0 ADJOURNMENT**

***Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.***

***President Dimit declared the meeting adjourned at 10:36 p.m.***

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President

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Secretary