

Urbana Adult Education  
March 13, 2014 through April 9, 2014

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
3/14/14	3/14 Payroll	33,972.25
3/20/14	3/21 Payroll	28,257.61

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

3/31/14 1,545.00

Attached computer generated check reports:

Checks 1344-1355, April Bills	<u>12,668.58</u>
Total Accounts Payable	14,213.58
Total Payroll	<u>62,229.86</u>
Grand Total	<u>76,443.44</u>

The preceding list of Accounts Payable in the amount of \$14,213.58 is approved by the Board of Education, Urbana School District 116 on April 15, 2014.

The Payroll in the amount of \$62,229.86 is approved by the Board of Education, Urbana School District 116 on April 15, 2014.

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*President*

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*Secretary*

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*Director of Business and Financial Services*

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>	<u>NUMBER</u>	<u>PO ACCOUNT NUMBER</u>	<u>CHECK NUMBER</u>
ARENA FOOD SERVICES	Bill Curry	Bill Curry, volunteer, winner of Spotlight on Service Award	10.26	0	92E000 0000 4000 35 000000	1344
AT&T	217 337-4987 93	Telephone	27.00	0	92E000 2540 3430 35 381342	1345
BAIR, BARBARA	TESOL	TESOL conference 2/28-3/1	118.34	0	92E000 2210 3320 35 494620	1346
CDS LEASING	April	April copier lease, payment #15/60	99.66	0	92E000 1310 3240 35 010000	1347
CDS LEASING	April	April copier lease, payment #15/60	83.47	0	92E000 1310 3240 35 030000	1347
CDS LEASING	April	April copier lease, payment #15/60	48.16	0	92E000 1310 3240 35 040000	1347
CDS LEASING	April	April copier lease, payment #15/60	11.08	0	92E000 2320 3240 35 010000	1347
CDS LEASING	April	April copier lease, payment #15/60	9.28	0	92E000 2320 3240 35 030000	1347
CDS LEASING	April	April copier lease, payment #15/60	5.35	0	92E000 2320 3240 35 040000	1347
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	73.68	0	92E000 1310 3240 35 010000	1348
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	61.71	0	92E000 1310 3240 35 030000	1348
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	35.61	0	92E000 1310 3240 35 040000	1348
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	8.19	0	92E000 2320 3240 35 010000	1348
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	6.86	0	92E000 2320 3240 35 030000	1348
CDS OFFICE TECHNOLOGIES	0837220	Service call for network issue determined to be USD issue	3.95	0	92E000 2320 3240 35 040000	1348
CITY OF URBANA	Parking	Parking Lot 25, April/May	1,600.00	0	92E000 2540 3200 35 381342	1349
SUTHERLAND, CAROL	March Mileage	March Mileage	5.26	0	92E000 1333 3320 35 684421	1350
URBANA SCHOOL DISTRICT #116	Telephone Feb	Telephone Feb	7.58	0	92E000 2540 3430 35 381342	1352
URBANA SCHOOL DISTRICT #116	Warehouse 3/17	Garbage bags	14.98	0	92E000 2540 4130 35 381342	1352
URBANA SCHOOL DISTRICT #116	Pcard01	Printer Cartridge Jacqueline	71.99	0	92E000 1333 4110 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard02	Career Ready book-Jacqueline	23.99	0	92E000 1333 4110 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard03	AA batteries	6.79	0	92E000 2540 4130 35 381342	1352
URBANA SCHOOL DISTRICT #116	Pcard04	WIA CNA clinical shoes Amanda Daugherty	25.00	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard05	WIA CNA clinical shoes Kyora Coleman	25.00	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard06	WIA CNA clinical items Amanda Daugherty	41.52	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard07	WIA CNA clinical items Kyora Coleman	44.64	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard08	WIA CNA clinical items Courtney Thompson-Standifer	68.32	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard09	WIA CNA clinical items Davonte Crabb	53.93	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard10	WIA CNA clinical scrubs Amanda Daugherty	80.80	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard11	WIA CNA clinical scrubs Kyora Coleman	62.40	0	92E000 1333 4140 35 684421	1352
URBANA SCHOOL DISTRICT #116	Pcard12	WIA CNA clinical scrubs Davonte Crabb	82.40	0	92E000 1333 4140 35 684421	1352

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>	<u>PO ACCOUNT NUMBER</u>	<u>PO ACCOUNT NUMBER</u>	<u>CHECK NUMBER</u>
URBANA SCHOOL DISTRICT #116	Pcard13	WIA CNA clinical scrubs Courtney Thompson-Standifer	68.80	0 92E000 1333 4140 35 684421		1352
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/14	Benefits from Fund 50 3/14/14	2,705.10	0 92L000 4540 0000 00 000000		1353
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/14	Benefits from Fund 50 3/14/14	1,996.62	0 92L000 4570 0000 00 000000		1353
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/14	Benefits from Fund 50 3/14/14	466.93	0 92L000 4580 0000 00 000000		1353
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/21	Benefits from Fund 50 3/21/14	2,560.37	0 92L000 4540 0000 00 000000		1353
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/21	Benefits from Fund 50 3/21/14	1,642.18	0 92L000 4570 0000 00 000000		1353
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 3/21	Benefits from Fund 50 3/21/14	384.05	0 92L000 4580 0000 00 000000		1353
WILLIAMS, JACQUELINE	March mileage	March mileage	10.53	0 92E000 1333 3320 35 684421		1354
YOUNG, CHARLES	March Mileage	March Mileage	16.80	0 92E000 1333 3320 35 684421		1355
Totals for checks			12,668.58			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	9,755.25	0.00	2,913.33	12,668.58
***	Fund Summary Totals ***	9,755.25	0.00	2,913.33	12,668.58

\*\*\*\*\* End of report \*\*\*\*\*

Urbana School District 116 - Urbana Adult Education  
 Imprest Disbursements Report  
 For Month Ended March 31, 2014

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Balance from February 28, 2014 Report	4,000.00
Replenish transfer from Accounts Payable 3/31	1,545.00
Available Balance	5,545.00
March Disbursements	<u>1,545.00</u>
Bank Reconciliation Figure, March 31, 2014	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
1394	SIUC	92E000 1333 4140 35 684421	65.00	WIA CNA student state exam fee
1395	SIUC	92E000 1333 4140 35 684421	65.00	WIA CNA student state exam fee
1396	SIUC	92E000 1333 4140 35 684421	65.00	WIA CNA student state exam fee
1397	Mirae Law, LLC	92E000 2320 3180 35 381342	1,200.00	Att'y fee-Kyoung Eo H-1B Visa app.
1398	The Center/ALRC	64.64 { 54.14 { 31.22 {	150.00	ICCB Administrator Mtg. Reg.
			64.64	92E000 2210 3320 35 010000
			54.14	92E000 2210 3320 35 030000
			31.22	92E000 2210 3320 35 040000
			<u>1,545.00</u>	