

Urbana School District #116

Facilities Services Memorandum

To: Dr. Don Owen, Superintendent

CC: Board of Education,
Carol Baker, Chief Financial Officer

From: Ota Dossett, Director
Facilities Services

Date: 4/2/2014

Re: District Wide Cleaning Contract Renewal 2014-2015

The cleaning contract allows for an annual increase equal to CPI and this year's CPI is 1.58 % (maximum allowable by the contract). The cleaning contractor is asking for a 1% increase, which is .058 below the contract allowance. The cleaning contract for next year 2014-15, including all buildings, will be \$1, 0085,249.

Environmental Service Solutions maintained our buildings clean condition and fully adhere to all Green Cleaning Standards set forth by the State of Illinois and is in full compliance. Their supervisors complete Quality Assurance Inspections at each facility and send us summaries of all inspections.

They resolve problems well and always provide appropriate staffing at all building. We are very happy with their services. This is a local Urbana Company takes pride in the work they do for Urbana School District #116.

Staff recommendation is to renew the cleaning contract for the year 2014-2015 with Environmental Services Solutions in the amount of \$1, 0085,249.



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www.ESSclean.com

March 21, 2013

Ota Dossett
Urbana School District #116
205 N. Race St.
Urbana, IL 61801

Mr. Dossett:

It has been a pleasure working with Urbana School District #116 for the past fifteen years. We appreciate the opportunity to work with you and the School District staff.

We work very hard to control our costs, but the cost of insurance and wages continues to rise. The most recently published Consumer Price Index from January shows an increase of 1.58% since January 2013. We would like to request a contract extension with an increase of 1.00%.

We propose the following annual amounts for the 2014/2015 contract year. If you have any questions, please let me know.

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| King | \$ 78,150 |
| Leal | \$ 75,108 |
| Prairie | \$ 86,234 |
| Thomas Paine | \$ 53,679 |
| Early Childhood | \$ 62,721 |
| Wiley | \$ 57,509 |
| Yankee Ridge | \$ 52,249 |
| Urbana Middle School | \$ 282,275 |
| Urbana High School | \$ 311,193 |
| Administrative Building | \$ 22,107 |
| USD Maintenance | \$ 4,024 |
| TOTAL | \$ 1,085,249 |

Sincerely,

Paul Taylor
President

CC: Linda Corbett

