

URBANA SCHOOL DISTRICT # 116
BUSINESS OFFICE MEMO

TO: Dr. Donald D. Owen, Superintendent

FROM: Carol Baker, Chief Financial Officer



DATE: April 7, 2014

RE: Appointment of School Treasurer

I am recommending that the Board of Education appoint Michael Cain as our school treasurer for the 2014-15 school year at a salary of \$5,200 (no increase from 2012-13).