



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

**BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, December 17, 2013

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

### **1.0 CALL TO ORDER**

**President Dimit called the meeting to order at 7:33 p.m.**

### **2.0 ROLL CALL**

Present: John H. Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Member  
Elaine Gehrmann, Member  
Peggy Patten, Member  
Paul Poulosky, Member

Also Present: Donald D. Owen, Superintendent  
Jennifer Ivory-Tatum, Deputy Superintendent  
Gayle Jeffries, Asst Supt of Human Resources  
Todd Taylor, Asst Supt of Student Services  
Carol Baker, Chief Financial Officer

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

**4.0 APPROVAL OF AGENDA**

*Vice-President Rollins-Gay moved to approve the agenda as presented, seconded by Member Carter. Motion passed.*

**5.0 COMMENDATIONS/RECOGNITIONS**

**6.0 CITIZENS STATEMENTS**

**7.0 CALL FOR EXECUTIVE MEETING/SESSION** (After current meeting)

**8.0 PUBLIC HEARING**

**9.0 ADMINISTRATIVE REPORT**

**9.01 ARAMARK Food Service Report**

Kari Perkins – Director of Food Services, gave the Board of Education an update on the current status of the food services offered in the District.

**10.0 POLICY REVIEW**

**11.0 ACTION ITEMS** (Consent)

*Member Poulosky moved to approve the following consent action items, seconded by Member Gehrman. On a roll call vote, all members present voted "aye."*

**11.01 Minutes**

Business Meeting, November 19, 2013  
Study Session, December 3, 2013

**11.02 November Bills/Checks**

Education Fund Bills	\$ 3,136,541.09
Operations & Maintenance Fund Bills	\$ 512,253.88
Bonds a& Interest Fund Bills	\$ 484,162.00
Transportation Fund Bills	\$ 401,304.54
IMRF Fund Bills	\$ 103,760.00
Capital Project 2010 Fund	\$ 602,531.69
UIAC Fund	\$ 5,039.13
School Facility Occup Tax	\$ 0.00
Facility Sales Tax Projects	\$ 84.00
Capital Projects – Debt Certif	\$ 3,282.00
TORT	\$ 95,554.31
Life Safety Levy	\$ 41,913.00
Payroll	\$ 3,416,046.10
Adult Education	\$ 80,732.62

**11.03 Interfund Loans**

None

**11.04 Personnel Items**

Approval of various personnel items was requested.

**11.05 Approval of PRESS Plus 82 (IASB)**

Approval to update a variety of board policies through PRESS Plus Issue 82 was requested.

**11.06 Approval of Board Policy 8:20 Community Use of School Facilities**

Approval to update Board Policy 8:20 – Community Use of School Facilities will be requested.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

John Anderson, Oviedo, Florida, donated \$2,100 to Urbana High School. This donation will be used to purchase a Square Wave TIG 175 with an undercarriage (welding equipment.)

Matthew and Amy Ando, Urbana, donated \$500 to Urbana Middle School Band Activity Account.

The following donated to the Urbana High School – Student Senate – in preparation for the Annual Thanksgiving Dinner: Urbana High School Class of 1973 (\$2,100), Champaign County Retired Teachers Association (\$410), Urbana Park District Senior Citizens (\$200), Kipp and Tracey Reynolds (\$200), J.Brad and Jonell Hastings (\$100), Dr. WM & Phyllis Gingold (\$100), Robert and Anita Bean (\$100).

Delores Slezak, Champaign, donated an Airdyne stationary bike to Urbana High School athletics. This donation is valued at \$550.

Stephen Downie and Deborah Katz-Downie, Urbana, donated four blizzard snow tires, valued at \$475, to Urbana High School Auto Tech Program.

***Member Gehrman moved to approve and accept the above gifts as listed, seconded by Member Patten. Motion passed.***

**12.02 Approval of the Tax Levy Resolution**

Board adoption of the 2013 Tax Levy was requested.

***Member Carter moved to approve the adoption of the 2013 Tax Levy, seconded by Member Gehrman. On a roll call vote, all members present voted “aye.”***

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT’S REPORT**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

***Member Poulosky moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.***

***President Dimit declared the meeting adjourned at 8:21 p.m.***

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President

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Secretary



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION MEETING**

**STUDY SESSION MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, January 7, 2014

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

***President Dimit re-convened into the study session at 7:30 p.m. from an executive session (7:00 p.m.)***

### **2.0 ROLL CALL**

Present: John H. Dimit, President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Member  
Elaine Gehrmann, Member  
Peggy Patten, Member  
Paul Poulosky, Member

Also Present: Donald D. Owen, Superintendent  
Jennifer Ivory-Tatum, Deputy Superintendent  
Gayle Jeffries, Asst Supt of Human Resources  
Todd Taylor, Asst Supt of Student Services  
Carol Baker, Chief Financial Officer  
Ota Dossett, Director of Facilities and Grounds

Absent: Benita Rollins-Gay, Vice-President

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

**4.0 CITIZENS STATEMENTS**

**5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

**6.0 APPROVAL OF AGENDA**

*Member Carter moved to approve the agenda as presented, seconded by Member Patten. Motion passed.*

**7.0 ADMINISTRATIVE BRIEFINGS AND REPORT**

**7.01 First Reading – 2014-2015 School Calendar**

Jennifer Ivory-Tatum, Deputy Superintendent, presented the 2014-2015 tentative calendar to the Board of Education.

The Deputy Superintendent will have the 2014-2015 and 2015-2016 school calendars mirror one another. Both calendars will be before the Board of Education for approval on January 21, 2014.

**8.0 COMMENDATIONS/RECOGNITIONS**

**9.0 PUBLIC HEARING**

**10.0 ACTION ITEMS**

**10.01 Interfund Loans**

The following interfund loan will be required to cover the necessary operating costs of the school district until the next meeting of the Board of Education:

<u>Loan From</u>	<u>Loan To</u>	<u>Amount</u>
Working Cash Fund	Adult Education	\$200,000

*Member Carter moved to approve item #10.01, seconded by Member Poulosky. On a roll call, all members present voted "aye." Absent: B.Rollins-Gay.*

**11.0 STUDY TOPICS**

**11.01 Urbana Adult Education**

Samuel Byndom, Director of Urbana Adult Education reviewed the current status of the programs available through Adult Ed, along with status of funding and future planning.

**12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

January 8, 2014 @ 6:00 p.m. – Special Meeting – Student Discipline  
Due to weather there was a meeting rescheduled for January 8, 2014 @ 8:00 p.m.

**13.0 SUPERINTENDENT'S REPORT**

**14.0 BOARD'S REPORT**

**15.0 ADJOURNMENT**

*Member Patten moved to adjourn the meeting, seconded by Member Poulosky. Motion passed.*

*President Dimit declared the meeting adjourned at 8:42 p.m.*

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President

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Secretary