

Urbana Adult Education
October 11, 2013 through November 13, 2013

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/11/13	10/15 Payroll	39,842.89
10/29/13	10/30 Payroll	41,681.90

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

10/31/13		1,109.00
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Attached computer generated check reports:

Checks 1278-1288, November Bills	<u>21,101.91</u>
Total Accounts Payable	22,210.91
Total Payroll	<u>81,524.79</u>
Grand Total	103,735.70

The preceding list of Accounts Payable in the amount of \$21,101.91 is approved by the Board of Education, Urbana School District 116 on November 19, 2013.

The Payroll in the amount of \$81,524.79 is approved by the Board of Education, Urbana School District 116 on November 19, 2013.

President

Secretary

Director of Business and Financial Services

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT			CHECK
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	
ANDERSON, ARLENE	EIU meeting	EIU Dual Credit Meeting 10/17	22.40	0	92E000 2210 3320 35 010000	1278	
ANDERSON, ARLENE	EIU meeting	EIU Dual Credit Meeting 10/17	18.76	0	92E000 2210 3320 35 030000	1278	
ANDERSON, ARLENE	EIU meeting	EIU Dual Credit Meeting 10/17	10.82	0	92E000 2210 3320 35 040000	1278	
ANDERSON, ARLENE	Tokens	5 rolls bus tokens	100.00	0	92E000 2550 3310 35 780000	1278	
AT&T	217337498710	phone office	31.38	0	92E000 2540 3430 35 381342	1279	
BYNDOM, SAMUEL	Painting suppli	Scrub brush & stain remover	19.72	0	92E000 2540 4130 35 381342	1280	
CDS LEASING	Nov	November lease payment, #10/60	104.65	0	92E000 1310 3240 35 010000	1281	
CDS LEASING	Nov	November lease payment, #10/60	87.65	0	92E000 1310 3240 35 030000	1281	
CDS LEASING	Nov	November lease payment, #10/60	50.57	0	92E000 1310 3240 35 040000	1281	
CDS LEASING	Nov	November lease payment, #10/60	11.63	0	92E000 2320 3240 35 010000	1281	
CDS LEASING	Nov	November lease payment, #10/60	9.74	0	92E000 2320 3240 35 030000	1281	
CDS LEASING	Nov	November lease payment, #10/60	5.61	0	92E000 2320 3240 35 040000	1281	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	61.89	0	92E000 1310 3240 35 010000	1282	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	51.83	0	92E000 1310 3240 35 030000	1282	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	29.91	0	92E000 1310 3240 35 040000	1282	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	6.88	0	92E000 2320 3240 35 010000	1282	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	5.76	0	92E000 2320 3240 35 030000	1282	
CDS OFFICE TECHNOLOGIES	0803567	Copier Usage	3.32	0	92E000 2320 3240 35 040000	1282	
SUTHERLAND, CAROL	Oct Mileage	Oct Mileage	10.62	0	92E000 1333 3320 35 684421	1283	
THOMPSON, CHARLIE	Oct	October maintenance & custodial contractual	1,800.00	0	92E000 2540 3220 35 381342	1284	
URBANA SCHOOL DISTRICT #116	Pcard1	Wipes for CNA class	4.99	0	92E000 1310 4110 35 760000	1286	
URBANA SCHOOL DISTRICT #116	Pcard1	Wipes for CNA class	3.50	0	92E000 1333 4140 35 684421	1286	
URBANA SCHOOL DISTRICT #116	Pcard2	Pizza for student volunteers	84.95	0	92E000 0000 4000 35 000000	1286	
URBANA SCHOOL DISTRICT #116	Pcard3	WIA CNA Kanetra Towns clinical supplies	39.72	0	92E000 1333 4140 35 684421	1286	
URBANA SCHOOL DISTRICT #116	Pcard4	WIA CNA Kanetra Towns clinical supplies	78.40	0	92E000 1333 4140 35 684421	1286	
URBANA SCHOOL DISTRICT #116	Pcard5	WIA CNA Danielle Davis clinical supplies	124.00	0	92E000 1333 4140 35 684421	1286	
URBANA SCHOOL DISTRICT #116	Pcard6	CNA students parked in wrong lot (Planned Parenthood) and were towed by Reynolds Towing	1,100.00	0	92E000 0000 3000 35 000000	1286	
URBANA SCHOOL DISTRICT #116	Pcard7	Paint & supplies	61.11	0	92E000 2540 3230 35 381342	1286	
URBANA SCHOOL DISTRICT #116	Pcard8	Paint	89.00	0	92E000 2540 3230 35 381342	1286	
URBANA SCHOOL DISTRICT #116	Pcard9	CPR practice shields for mannequin	63.26	0	92E000 1310 4110 35 780000	1286	
URBANA SCHOOL DISTRICT #116	Pcard10	IACEA Board Meeting lodging 9/9 D. Adcock	33.78	0	92E000 2210 3320 35 010000	1286	
URBANA SCHOOL DISTRICT #116	Pcard10	IACEA Board Meeting lodging 9/9 D. Adcock	28.29	0	92E000 2210 3320 35 030000	1286	
URBANA SCHOOL DISTRICT #116	Pcard10	IACEA Board Meeting lodging 9/9 D. Adcock	16.33	0	92E000 2210 3320 35 040000	1286	
URBANA SCHOOL DISTRICT #116	Pcard11	Notebooks for WIA students	5.73	0	92E000 1333 4110 35 684421	1286	
URBANA SCHOOL DISTRICT #116	Pcard12	Photo printer paper	5.16	0	92E000 2320 4150 35 010000	1286	
URBANA SCHOOL DISTRICT #116	Pcard12	Photo printer paper	4.32	0	92E000 2320 4150 35 030000	1286	
URBANA SCHOOL DISTRICT #116	Pcard12	Photo printer paper	2.49	0	92E000 2320 4150 35 040000	1286	

VENDOR	INVOICE	INVOICE	AMOUNT	NUMBER	PO ACCOUNT	CHECK
	NUMBER	DESCRIPTION			NUMBER	
URBANA SCHOOL DISTRICT #116	Phone Oct	Phone Oct	171.16	0	92E000 2540 3430 35 381342	1286
URBANA SCHOOL DISTRICT #116	Warehouse1	Copier paper	229.31	0	92E000 1310 4110 35 780000	1286
URBANA SCHOOL DISTRICT #116	EBA D Adcock	EBA David Adcock	130.38	0	92E000 2320 2290 35 381342	1286
URBANA SCHOOL DISTRICT #116	EBA D Adcock	EBA David Adcock	333.62	0	92E000 2320 2290 35 130000	1286
URBANA SCHOOL DISTRICT #116	EBA D Clark	EBA Donna Clark	1,199.63	0	92E000 2110 2290 35 010000	1286
URBANA SCHOOL DISTRICT #116	EBA D Clark	EBA Donna Clark	1,004.75	0	92E000 2110 2290 35 030000	1286
URBANA SCHOOL DISTRICT #116	EBA D Clark	EBA Donna Clark	579.62	0	92E000 2110 2290 35 040000	1286
URBANA SCHOOL DISTRICT #116	Electricity	Electricity	1,275.31	0	92E000 2540 3960 35 381342	1286
URBANA SCHOOL DISTRICT #116	Gas	Gas	135.58	0	92E000 2540 3950 35 381342	1286
URBANA SCHOOL DISTRICT #116	Water	Water	149.70	0	92E000 2540 3710 35 381342	1286
URBANA SCHOOL DISTRICT #116	Print Shop Sept	Print Shop Sept	217.76	0	92E000 1310 4110 35 780000	1286
URBANA SCHOOL DISTRICT #116	Phone Sept	Phone Sept	211.87	0	92E000 2540 3430 35 381342	1286
URBANA SCHOOL DISTRICT #116	Allied Mechanic	Allied Mechanical HVAC repairs basement by APL	376.36	0	92E000 2540 3230 35 381342	1286
URBANA SCHOOL DISTRICT #116	Warehouse2	Paper, blue & canary	31.40	0	92E000 1310 4110 35 780000	1286
URBANA SCHOOL DISTRICT #116	Warehouse3	Black paper roll for bulletin boards	17.56	0	92E000 2320 4150 35 010000	1286
URBANA SCHOOL DISTRICT #116	Warehouse3	Black paper roll for bulletin boards	14.71	0	92E000 2320 4150 35 030000	1286
URBANA SCHOOL DISTRICT #116	Warehouse3	Black paper roll for bulletin boards	8.48	0	92E000 2320 4150 35 040000	1286
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	2,765.36	0	92L000 4540 0000 00 000000	1287
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	2,039.55	0	92L000 4570 0000 00 000000	1287
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	545.35	0	92L000 4580 0000 00 000000	1287
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	2,739.70	0	92L000 4540 0000 00 000000	1287
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	2,153.69	0	92L000 4570 0000 00 000000	1287
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	572.02	0	92L000 4580 0000 00 000000	1287
WILLIAMS, JACQUELINE	Oct Mileage	October Mileage	10.87	0	92E000 1333 3320 35 684421	1288
Totals for checks			21,101.91			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	10,815.67	0.00	10,286.24	21,101.91
***	Fund Summary Totals ***	10,815.67	0.00	10,286.24	21,101.91

***** End of report *****

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended October 31, 2013

Balance from September 30, 2013 Report	4,000.00
Replenish transfer from Accounts Payable 10/31	1,109.00
Available Balance	5,109.00
October Disbursements	1,109.00
Bank Reconciliation Figure, October 31, 2013	4,000.00

Check	Vendor	Account	Amount	Description
1343	Shannon Zgura	92E000 0000 4000 35 000000	105.00	CNA scholarship from Carle
1344	SIUC	92E000 1333 4140 35 684421	65.00	WIA CNA Exam Fee
1345	SIUC	92E000 1333 4140 35 684421	65.00	WIA CNA Exam Fee
1346	CIAESC		210.00	3 Conference Registrations
	70.00	92E000 2210 3320 35 494620		
	60.33	92E000 2210 3320 35 010000		
	50.53	92E000 2210 3320 35 030000		
	29.14	92E000 2210 3320 35 040000		
1347	C-U Public Health District			WIA CNA TB Test-Part1-S.Reveal
1348	C-U Public Health District			WIA CNA TB Test-Part2-S.Reveal
1349	C-U Public Health District			WIA CNA TB Test-Part1-T.Johnson
1350	C-U Public Health District			WIA CNA TB Test-Part2-T.Johnson
1351	C-U Public Health District			WIA CNA TB Test-Part1-T.Ivy
1352	C-U Public Health District			WIA CNA TB Test-Part2-T.Ivy
1353	C-U Public Health District			WIA CNA TB Test-Part1-B.Harris
1354	C-U Public Health District			WIA CNA TB Test-Part2-B.Harris
1355	Jeff Gilchrist, JTH Prints	92E000 0000 4000 35 000000	320.00	T-Shirts for 50th Anniversar
1356	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part2-S.Reveal
1357	Void			(she says got part 1 already)
1358	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part1-T.Johnson
1359	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part2-T.Johnson
1360	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part1-T.Ivy
1361	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part2-T.Ivy
1362	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part1-B.Harris
1363	Carle	92E000 1333 4140 35 684421	42.00	WIA CNA TB Test-Part2-B.Harris
1364	Void			
1365	Jeff Gilchrist, JTH Prints	92E000 0000 4000 35 000000	50.00	T-Shirts for 50th Anniversar
			1,109.00	