



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

**EXECUTIVE SESSION (6:30 p.m.)**

**BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, October 15, 2013

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

**President Dimit called the meeting to order at 6:39 p.m.**

### **2.0 ROLL CALL**

Present:

John Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary (6:42 p.m.)

Brenda Carter, Member

Elaine Gehrmann, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Gayle Jeffries, Asst Supt of Human Resources

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Facilities and Grounds (7:30 p.m.)

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

**Item #13.02 was moved to right after the citizen statements have been received.**

### **4.0 APPROVAL OF AGENDA**

**Member Poulosky moved to approve the agenda with the modification, seconded by Vice-President Rollins-Gay. Motion passed.**

**5.0 CALL TO GO INTO EXECUTIVE/CLOSED SESSION**

**Member Gehrman moved to go into closed session for the purpose below at 6:41 p.m., seconded by Member Poulosky. On a roll call vote, all members present voted “aye.” Absent: Fisher**

There will be an executive session for the purpose of: Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

**6.0 CALL TO GO INTO OPEN SESSION (7:30 p.m.)**

**Member Carter moved to go back into open session at 7:30, seconded by Member Poulosky. On a roll call vote, all members present voted “aye.”**

**7.0 CITIZENS STATEMENTS**

**John Dimit, III      Urbana                      Mr. Chew’s Tech Booth Dedication**

**7.01 Naming of the Control Booth at Urbana High School Auditorium**

Approval to name the control booth at the Urbana High School Auditorium, “*The Greg Chew Control Booth*” was requested. A presentation to Mr. Greg Chew will also be made.

***Member Gehrman moved to approve item #7.01, seconded by Vice-President Rollins-Gay. Motion passed.***

**8.0 COMMENDATIONS/RECOGNITIONS**

Matthew Murrey, UHS Librarian, received a \$500.00 grant from the Walmart Foundation and Facility #5403 through the Local Facility Giving Program. This grant will go towards improving the collection of Spanish language books.

**9.0 ADMINISTRATIVE REPORTS**

**9.01 Adequate Yearly Progress (AYP) Report**

Superintendent Owen give a status report regarding the District’s AYP for the 2013 testing cycle.

**9.02 School Improvement Plans**

Spencer Landsman - Leal Elementary Principal, and Matthew Stark - Urbana High School Principal, reviewed their respective Continuous School Improvement Plans (Rising Star) with the Board of Education.

**9.03 PARCC Field Test**

Jean Korder, Director of Curriculum, presented information about USD116 participation in the PARCC Field Test during the 2013-14 school year to the Board of Education.

## 10.0 COMMUNICATIONS

## 11.0 POLICY REVIEW

## 12.0 ACTION ITEMS (Consent)

Member Poulosky moved to approve the below action consent items, seconded by Member Gehrman. On a roll call vote, all members present voted "aye."

### 12.01 Minutes

Business Meeting, September 19, 2013

Joint Meeting with Urbana Park District, October 1, 2013

### 12.02 October Bills/Checks

Education Fund Bills	\$ 742,283.49
Operations & Maintenance Fund Bills	\$ 197,270.55
Transportation Fund Bills	\$ 245.00
Capital Project 2010	\$ 114,209.79
Capital Projects – Debt Cert	\$ 4,397.57
UIAC Fund	\$ 0.00
Life Safety Levy	\$ 0.00
School Facility Occupation Tax	\$ 0.00
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 46,554.54
Payroll	\$3,313,164.57
Adult Education	\$ 74,963.76

### 12.03 Interfund Loans

None

### 12.04 Personnel Items

Approval of various personnel items were requested.

### 12.05 Approval of Hazardous Areas for Transportation

Approval was requested to renew the declaration of hazardous areas in order to continue to receive transportation funding from the state.

### 12.06 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8.

## 13.0 ACTION ITEMS (Individual)

### 13.01 Gifts

Jeff Dougan, Urbana, donated a APS film, digital and video cameras to Urbana High School. These cameras will be utilized by the yearbook/journalism classes. This donation was valued at \$200.

Timpone's, Urbana, made a \$100 donation to the Student Senate Thanksgiving Dinner.

Helia Healthcare, donated a box of school supplies worth \$100, to Urbana Middle School.

Elsa and Carl Gunter, Urbana, donated \$600, to help fund the UHS Cross Country team go to Wheeling Invitational.

First United Methodist Church, Urbana, donated \$100 to the PBIS account at Urbana Middle School.

Ota and Carla Dossett, Danville, donated a Silmer Bundy II saxophone with case to Urbana Middle School. This donation was valued at \$1,200.

**Member Poulosky moved to approve and accept the above gifts, seconded by Member Carter. Motion passed.**

**13.02 Naming of the Control Booth at Urbana High School Auditorium**

Approval to name the control booth at the Urbana High School Auditorium, "The Greg Chew Control Booth" will be requested. A presentation to Mr. Greg Chew will also be made.

**13.03 Approval of Settlement Agreement**

A settlement agreement between Urbana Park District, Urbana School District and The Carle Foundation settling Carle's real estate tax related claims against the Districts.

***Member Gehrman moved to approve item #13.03, seconded by Member Poulosky. On a roll call vote, all members present voted "aye."***

**14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

Special Meeting – October 17, 2013 at 6:00 p.m.

**15.0 SUPERINTENDENT REPORT**

**16.0 BOARD REPORT**

**17.0 ADJOURNMENT**

**Member Poulosky moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.**

**President Dimit declared the meeting adjourned at 8:33 p.m.**

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President

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Secretary

