

Urbana Adult Education  
September 12, 2013 through October 10, 2013

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/12/13	9/13 Payroll	23,625.56
9/26/13	9/30 Payroll	25,624.50

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:  
9/27/13 40.00

Attached computer generated check reports:

Checks 1265-1277, October Bills	<u>25,673.70</u>
Total Accounts Payable	25,713.70
Total Payroll	<u>49,250.06</u>
Grand Total	<u>74,963.76</u>

The preceding list of Accounts Payable in the amount of \$25,713.70 is approved by the Board of Education, Urbana School District 116 on October 15, 2013.

The Payroll in the amount of \$49,250.06 is approved by the Board of Education, Urbana School District 116 on October 15, 2013.

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*President*

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*Secretary*

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*Director of Business and Financial Services*

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT			CHECK
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	
ABSOPURE WATER CO.	82957026	Classroom water	30.00	0	92E000 2540 3900 35 381342	1265	
ADCOCK, DAVID	HS credit comm	ICCA HS credit committee 9/24	44.80	0	92E000 2210 3320 35 010000	1266	
ADCOCK, DAVID	HS credit comm	ICCA HS credit committee 9/24	37.52	0	92E000 2210 3320 35 030000	1266	
ADCOCK, DAVID	HS credit comm	ICCA HS credit committee 9/24	21.64	0	92E000 2210 3320 35 040000	1266	
ADCOCK, DAVID	ICCB Pathways	ICCB Pathways meeting 9/18	44.80	0	92E000 2210 3320 35 010000	1266	
ADCOCK, DAVID	ICCB Pathways	ICCB Pathways meeting 9/18	37.52	0	92E000 2210 3320 35 030000	1266	
ADCOCK, DAVID	ICCB Pathways	ICCB Pathways meeting 9/18	21.64	0	92E000 2210 3320 35 040000	1266	
ADCOCK, DAVID	IACEA Board	IACEA Board Sept 9&10	9.74	0	92E000 2210 3320 35 010000	1266	
ADCOCK, DAVID	IACEA Board	IACEA Board Sept 9&10	8.16	0	92E000 2210 3320 35 030000	1266	
ADCOCK, DAVID	IACEA Board	IACEA Board Sept 9&10	4.70	0	92E000 2210 3320 35 040000	1266	
AT&T	217337498709	Phone	34.60	0	92E000 2540 3430 35 381342	1267	
BYNDOM, SAMUEL	Bulletin board	Bulletin board supplies	13.56	0	92E000 1310 4110 35 780000	1268	
BYNDOM, SAMUEL	Office furnitur	Futon for director's office	112.49	0	92E000 0000 4000 35 000000	1268	
CDS LEASING	Oct copier leas	October copier lease, #9/60	99.66	0	92E000 1310 3240 35 010000	1269	
CDS LEASING	Oct copier leas	October copier lease, #9/60	83.47	0	92E000 1310 3240 35 030000	1269	
CDS LEASING	Oct copier leas	October copier lease, #9/60	48.16	0	92E000 1310 3240 35 040000	1269	
CDS LEASING	Oct copier leas	October copier lease, #9/60	11.08	0	92E000 2320 3240 35 010000	1269	
CDS LEASING	Oct copier leas	October copier lease, #9/60	9.28	0	92E000 2320 3240 35 030000	1269	
CDS LEASING	Oct copier leas	October copier lease, #9/60	5.35	0	92E000 2320 3240 35 040000	1269	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	61.24	0	92E000 1310 3240 35 010000	1270	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	51.29	0	92E000 1310 3240 35 030000	1270	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	29.59	0	92E000 1310 3240 35 040000	1270	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	6.81	0	92E000 2320 3240 35 010000	1270	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	5.70	0	92E000 2320 3240 35 030000	1270	
CDS OFFICE TECHNOLOGIES	0798046	Copier use	3.28	0	92E000 2320 3240 35 040000	1270	
CITY OF URBANA	Parking renter	Parking lot #25, Sept-Dec 2013	3,200.00	0	92E000 2540 3200 35 381342	1271	
LATINO PARTNERSHIP	Mexican Consula	Share expense of Mexican Consulate	30.00	0	92E000 0000 3000 35 000000	1272	
SUTHERLAND, CAROL	Sept mileage	Sept mileage	10.62	0	92E000 1333 3320 35 684421	1273	
THOMPSON, CHARLIE	Sept cust contr	September custodial contractual	1,000.00	0	92E000 2540 3220 35 381342	1274	
URBANA SCHOOL DISTRICT #116	P-card1	Batteries & clorox wipes	26.88	0	92E000 1310 4110 35 780000	1275	
URBANA SCHOOL DISTRICT #116	P-card2	Floor cleaner supplies	47.73	0	92E000 2540 4130 35 381342	1275	
URBANA SCHOOL DISTRICT #116	P-card3	Inservice refreshments 9/22	43.55	0	92E000 0000 4000 35 000000	1275	
URBANA SCHOOL DISTRICT #116	P-card4	Postage, stamps & grant	121.34	0	92E000 2320 3410 35 010000	1275	
URBANA SCHOOL DISTRICT #116	P-card4	Postage, stamps & grant	101.63	0	92E000 2320 3410 35 030000	1275	
URBANA SCHOOL DISTRICT #116	P-card4	Postage, stamps & grant	58.63	0	92E000 2320 3410 35 040000	1275	
URBANA SCHOOL DISTRICT #116	P-card5	WIA calculators	29.95	0	92E000 1333 4110 35 684421	1275	
URBANA SCHOOL DISTRICT #116	P-card6	WIA notebooks	3.40	0	92E000 1333 4110 35 684421	1275	
URBANA SCHOOL DISTRICT #116	P-card7	WIA notebooks, calendar & planners	11.20	0	92E000 1333 4110 35 684421	1275	
URBANA SCHOOL DISTRICT #116	P-card8	toner for APL	59.72	0	92E000 1310 4110 35 780000	1275	

VENDOR	INVOICE	INVOICE	AMOUNT	NUMBER	PO ACCOUNT	CHECK
	NUMBER	DESCRIPTION			NUMBER	
URBANA SCHOOL DISTRICT #116	Utility1	Electricity	623.71	0	92E000 2540 3960 35 381342	1275
URBANA SCHOOL DISTRICT #116	Utilities2	Water	12.47	0	92E000 2540 3710 35 381342	1275
URBANA SCHOOL DISTRICT #116	Oct loan	October interfund loan payment	10,000.00	0	92L000 4340 0000 00 000000	1275
URBANA SCHOOL DISTRICT #116	Warehouse1	CNA class gloves in lieu of \$25 material fee charged CNA students. WIA clients this class: Danielle Davis, Kanetra Towns	46.50	0	92E000 1333 4140 35 684421	1275
URBANA SCHOOL DISTRICT #116	Warehouse2	paper	35.93	0	92E000 1310 4110 35 780000	1275
URBANA SCHOOL DISTRICT #116	Warehouse2	paper	1.89	0	92E000 1333 4140 35 684421	1275
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/13 benefit tr	9/13 Benefit transfer	2,552.63	0	92L000 4540 0000 00 000000	1276
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/13 benefit tr	9/13 Benefit transfer	1,591.98	0	92L000 4570 0000 00 000000	1276
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/13 benefit tr	9/13 Benefit transfer	440.66	0	92L000 4580 0000 00 000000	1276
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/30 benefits t	9/30 benefits transfer	2,654.49	0	92L000 4540 0000 00 000000	1276
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/30 benefits t	9/30 benefits transfer	1,664.56	0	92L000 4570 0000 00 000000	1276
URBANA SCHOOL DISTRICT 116 UAE PAYR	9/30 benefits t	9/30 benefits transfer	457.62	0	92L000 4580 0000 00 000000	1276
WILLIAMS, JACQUELINE	Sept mileage	Sept mileage	10.53	0	92E000 1333 3320 35 684421	1277
Totals for checks			25,673.70			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	19,361.94	0.00	6,311.76	25,673.70
***	Fund Summary Totals ***	19,361.94	0.00	6,311.76	25,673.70

\*\*\*\*\* End of report \*\*\*\*\*

Urbana School District 116 - Urbana Adult Education  
 Imprest Disbursements Report  
 For Month Ended September 30, 2013

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Balance from August 31, 2013 Report	4,000.00
Replenish transfer from Accounts Payable 9/27	40.00
Available Balance	4,040.00
September Disbursements	40.00
Bank Reconciliation Figure, September 30, 2013	<u>4,000.00</u>

Check	Vendor	Account	Amount	Description
1341	C-U Public Health District	92E000 1333 4140 35 684421	20.00	WIA TB Test #2of2; K. Towns
1342	C-U Public Health District	92E000 1333 4140 35 684421	20.00	WIA TB Test #2of2; D. Davis
			<u>40.00</u>	