

# Analysis Worksheets

Adapted from Worksheets of Education Staff  
National Archives and Records Administration

## Written Document:

1. What kind of document is it?

Newspaper                  Letter                  Other: \_\_\_\_\_

2. Characteristic of Document

Handwritten \_\_\_\_\_ Typed \_\_\_\_\_ Letterhead \_\_\_\_\_  
Other \_\_\_\_\_

3. What is the date of the document? \_\_\_\_\_

Who is the author of the document? \_\_\_\_\_

4. List something the author says to tell you this document is important.

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5. Why do you think the document was written?

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6. List something that tells you about life in the U.S. at the time the document was written.